

2019 Fur Rendezvous Festival Vendor/Concessionaire Registration Form

(Please Print)

Business Name: _____

Mailing Address: _____

Contact Name (must be reachable during festival): _____

Phone (Day): _____ (Evening): _____ (Cell): _____

Email Address: _____

Preferred method of contact:

Phone

Cell

E-Mail

Business License Number: _____

Locations & Dates Available: (exact location to be determined by Fur Rondy Staff)

| Event | Spaces Available | Location | Date of event | Vendor Fees |
|----------------------|------------------|--|--|-------------|
| Dog Sled Races | 10 spaces | 4 th Ave between D st and G st | February 22 nd , 23 rd , & 24 th | \$800.00 |
| Winter Sports Events | 2 spaces | Kosinski fields (16 th between A and Cordova) | February 22 - 24 th , And/or March 2 nd - 3 rd | \$550.00 |
| Parade Square | 3 spaces | Town Square | February 23 rd | \$500.00 |
| Late Fee | | | Applications received after February 10th | \$150.00 |

The fees indicated above include \$300 for a mandatory Vendor Level Fur Rendezvous membership, Space rental, and applicable MOA Fees, and are due at the time of registration submission. The rest of the payment is due when you pick up your permit.

Fees can be payable to Greater Anchorage Inc. and are due prior to the beginning of the festival. A space is not considered reserved until fee is received. No refunds will be given due to cancellation on your part. You are responsible for picking up your concessionaire permit from the Fur Rondy office at 400 Dst STE 110. You may not transfer or sell your space to any other concessionaires. Additional or new vendor information may be available through the Fur Rondy Headquarters (907) 274-1177. Please return pages one through three of this application when you pay.

2019 Fur Rendezvous Vendor/Food Concessionaire Merchandise and Cart Description

Merchandise Description:

Please describe all products available at your concession stand. Only those products that are listed on this page will be approved for sale at your site. Final vendor assignment is at the discretion of Greater Anchorage, Inc. Your merchandise description will be taken into consideration when reviewing your application to insure variety and non-competitive placement with downtown businesses and other concessions. Thank you for your assistance and cooperation.

FOOD VENDORS: Please note that items listed are not considered exclusive. We will do our best to not place similar concessionaires in close proximity to one another.

FOOD VENDORS: Hot beverages are a very necessary item at many locations and have served previous concessionaires well in the past. The availability of hot coffee, cocoa, tea, lattes, etc. will be a consideration for the primary outdoor sites.

If more space is necessary, please use a separate piece of paper and include your business name and attach it to this application.

Cart/Vehicle Description:

Please provide a description of your intended concession stand. Please include; dimensions (Height, width, and length), type of vehicle, intended power source, any peripheral equipment (tables, chairs, signs, etc.), and daily access requirements (do you intend to leave your stand overnight or remove it). If your concession stand does not meet the municipal requirements for a sidewalk vendor, you will only be allowed to operate at off street events.

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Additional Comments:

Open Flame? Yes [] No []

Description of open flame:

By initialing you agree to have fully read and understand what is written within this document and will follow all the municipal codes, rules, and regulations.

Initial

By Signing below, you agree that you have read and understand the rules and regulations for becoming an outside food vender/concessionaire during the 2019 Fur Rendezvous. You further understand that all fees are non-refundable.

Signature Date \$ _____
Fee Paid

Questions? For more information please contact the Fur Rondy Headquarters at (907) 274-1177 or via e-mail at OPS@furrondy.net, FAX: 277-2199.

FOR OFFICE USE ONLY

Payment received by: _____
Amount received: _____
Date: _____
Payment Method:
Cash [] Check [] Check # _____ Credit Card []

Outside Vendor Rules and Regulations

Initial applications will be reviewed by February 10th, 2019. At that time locations will be assigned. Vendor permit packets will be available starting February 13th. Vendors will need to have assigned spots paid for by February 19th, 2019. Late applications will be taken until February 19th, 2019, there is a \$150 late registration fee. Late applications will be accepted on a space available basis.

Your cooperation in operating your concession is essential to eliminate conflicts between yourself and the Municipality of Anchorage (Department of Health and Human Services, Traffic Engineering/Right of Way, Parks & Recreation, etc.).

OUTDOOR CONCESSION LOCATIONS & AVAILABLE POWER

General Site Information

Power is not generally available at any outdoor vendor site.

Dog Sled Races

Sites are generally located on the sidewalk along 4th Ave. Some sites are acceptable for larger vehicles. If you intend to serve curb side you must have your equipment in place prior to the snow fencing being installed and will not be able to remove your equipment until the snow fence is removed.

Snowshoe Softball

Be aware that this location has limited power available from the Green Building located near Kosinski Field. You will be responsible to provide your own extension cords to utilize power.

PERMISSION TO OPERATE DURING THE FESTIVAL CAN ONLY BE GRANTED BY THE FUR RENDEZVOUS OFFICE.

Guidelines Specific to Food Concessions:

All water must be from an approved source and holding tanks present to hold wastewater.

Moist disposal towels-multipurpose wipes are recommended for hand washing however, soap and disposable towels in use with a 5-gallon container of warm water and approved holding tank for wastewater is acceptable.

FOOD MUST BE FROM AN APPROVED SOURCE AND PREPARED IN AN APPROVED KITCHEN IF IT IS NOT PREPARED ON-SITE. A LETTER VERIFYING PERMISSION FOR APPROVED KITCHEN MUST BE ATTACHED TO YOUR APPLICATION. (FOODS PREPARED AT HOME ARE NOT APPROVED.)

Food must be protected from contamination AT ALL TIMES. This includes any storage of product. Storage must be sealed, off the ground and refrigerated when necessary and any other procedures to ensure the safety and quality of the product.

Perishable, potentially hazardous foods must be maintained at 45 degrees or less, or 140 degrees F or above and thermometer provided for checking temperatures.

All utensils must be single service, disposable items.

All pot and pan washing to be conducted at the inspected kitchen. NO washing as such to be done in concession stand.

The concession must be clean and in good repair.

Concessions must be open for service during prime activity time for any location. Hours of operation will be determined by GAI.

In addition to the Greater Anchorage, Inc. guidelines, we hold all vendors to the rules & regulations of the Municipality of Anchorage and State of Alaska. The following regulations are set forth by the Municipality of Anchorage regarding Sidewalk vendors. All Ronly vendors will be held to these guidelines.

In accordance with the following standards:

- A.
 1. Within the area that lies on and between Third and Ninth Avenues and A and L Streets, the vendor site shall leave no less than an eight-foot-wide strip of unobstructed sidewalk between the stand and the face of the curb, or edge of the sidewalk if there is no curb, for pedestrian use and shall not otherwise obstruct pedestrian or vehicular use of the public right-of-way. The municipal clerk may permit deviations from this requirement for specific vendor sites when eight feet of unobstructed sidewalk space is not physically possible and the safe and convenient use of the sidewalk by pedestrians can still be maintained;
 2. The site shall be at least 20 feet away from a fire department or police department driveway;
 3. The site shall be completely outside the sidewalk area adjacent to any part of a posted bus stop;
 4. The site shall be at least five feet away from a crosswalk, fire hydrant or fire escape or the curb edge of a sidewalk except where designated by the map;
 5. The site shall be at least 50 feet away from a business in which is located a business that traditionally sells the same goods or services that may be offered on the site;
 5. The site shall not be adjacent to a sidewalk curb which has been painted or designated to be painted red, yellow or blue;
 7. The site shall be separated from all other vendor sites by a distance not less than ten feet;
 8. Vendor sites shall be designated on a master map maintained by the municipal clerk/designee, not to exceed eight sites on any one block between E and F Streets, and not to exceed two sites on any other block;
 9. Vendor sites shall be no longer than ten feet;
- B. Each vendor assigned a vendor site shall actively operate a vending business on the site. The operation of each vendor site will be monitored on a daily basis by the municipal clerk or designee (Greater Anchorage, Inc.). All concession sites will be operated as agreed to in the permit. If a vending site remains inactive for any period of time, the municipal clerk/designee shall contact the vendor as to the reason for inactive operations. The municipal clerk may reassign such inactive sites to another applicant per subsection 10.60.055G (Repealed).
- B. Each designation of a vendor site in an area that is used for a special event shall be rescinded for the period of time during which that special event is authorized (Anchorage Fur Rendezvous Festival Feb. 21-March 2, 2014).

10.60.080 Posting of licenses, permits and certificates; equipment.

- A. During all hours of operation, a vendor shall display the applicable vendor license in a prominent location on the vending stand or on the vehicle from which the business is conducted pursuant to that license, so as to be protected from the weather and easily visible to the public.
- B. A vendor shall maintain the following documents, as applicable, at the vendor site or in the vehicle from which the business is conducted pursuant to his license and shall display them to any person upon request:
1. Current state business license for the business operated pursuant to the license;
 2. All government permits relating to the service of food or beverages offered by the vendor;
 3. Current/signed 2014 Fur Rendezvous Festival Concessionaire Permit issued by Greater Anchorage Inc.
 4. A certificate of the insurance as required by section 10.60.110; and
 5. All government permits relating to the provision of transportation services offered by the vendor.
- C. Only the following equipment may be brought to a vendor site (sidewalk only) for use in connection with the business operated there:
1. A stand which:
 - a. In total is no larger than three feet wide, ten feet long and seven and one-half feet tall, including all equipment, except for a litter receptacle, stool and ice chest to be provided by the vendor; and
 - b. Includes interior space for concealed storage of all inventory, supplies, equipment and other materials brought to the vendor site in connection with the business conducted there.
 2. An umbrella may be used in connection with a stand to protect merchandise from weather, but not to display merchandise. The umbrella shall not exceed ten feet in diameter when opened and ten feet in height. If a ten-foot diameter umbrella is used, the umbrella shall be placed in the middle of the stand. Tarping or tenting above the stand is not allowed.
 3. Each table used as a stand, or as part of a stand shall be completely covered with a clean, solid-colored material which extends to the ground on all sides, and is securely skirted to the ground so as to conceal storage and the table legs;
 4. Clear plastic sheeting may be used to protect merchandise at the vendor site from inclement weather.
 5. Cardboard boxes are not allowed for display of merchandise.

(AO No. 88-19, 5-1-88; AO No. 98-143(S), § 7, 9-1-98)
10.60.100 Sidewalk vendors Standards of operation. (Repealed)

(AO No. 88-19; AO No. 98-143(S), § 8, 9-1-98) 10.60.110 Insurance.

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- A. Before any license is issued for a vendor, the applicant shall furnish one or more policies or certificates of liability insurance issued by an insurance company authorized to do business in the state and reflecting the applicable coverage.
 - 1. A vendor of food or beverages shall have insurance in the amount and of the types required by section 16.60.040.B.5 and AMCR 16.60.035.G.
 - 2. A vendor of goods or services shall also submit documentary proof to the municipal clerk/designee indicating that the vendor is covered by liability insurance as follows: personal injury (each occurrence), \$100,000.00; aggregate products (each occurrence), \$100,000.00; and property damage (each occurrence), \$50,000.00.
- B. Every policy of insurance offered pursuant to this section shall be acceptable only if it is approved by the municipal risk manager.

Every insurance policy shall contain a clause obligating the insurer to give the municipal clerk written notice no less than 30 days before the cancellation, expiration, non-renewal, lapse or other termination or alteration of such insurance. A lapse, cancellation, expiration, non-renewal or other termination or alteration of such insurance shall cause the license to which it pertains to be automatically suspended for so long as the insurance required by this section is not in place.
- B. Any person may pursue a claim against a vendor and his insurance coverage by filing an action in a court of competent jurisdiction and by serving a copy of such a complaint on the municipal clerk immediately thereafter. (AO No. 88-19)

10.60.120 Prohibited acts.

- A. It shall be unlawful for any non-food vendor to engage in the business of a vendor from a motor vehicle:
 - 1. On a public right-of-way;
 - 2. In a publicly owned or operated parking facility; or
 - 3. Within a vehicle parking space designated by a sign or a meter within the area on or between Third and Ninth Avenues and A and L Streets.
- B. It shall be unlawful for a vendor to attract customers by hawking or physically accosting persons.
- C. It shall be unlawful for any person to engage in the activities of a vendor at any location other than a vendor site designated by the municipal clerk pursuant to this chapter. (AO No. 88-19)

10.60.125 Inspections.

As provided for in section 10.10.050, the municipal clerk or law enforcement officials may, during the normal working hours of a vending business licensed under this chapter, inspect the business for the purpose of determining whether the licensee is conducting the business in accordance with the specific requirements of this chapter. (AO No. 98-143(S), § 9, 9-1-98)

****Municipal Clerk/designee - Greater Anchorage Inc. is authorized as an agent of the Municipality of Anchorage to provide sidewalk vendor permits valid during ten days of the festival. Iditarod has authority on 4th Ave Saturday March 3, 2018**

ATTENTION: LICENSING AND PERMIT PROCEDURES

The State of Alaska requires that you have a Business License - the fee for this license is \$50.00.

The Municipality of Anchorage has agreed to allow food vendors to operate as agents of the Fur Rendezvous. To be under this category, you will operate only during Fur Rendezvous on a ten-day temporary basis with our approval. The permission to sell food does not extend beyond the festival. **BE ADVISED THAT GREATER ANCHORAGE INC. WILL AT NO TIME ACCEPT LIABILITY IN ANY WAY, SHAPE OR FORM FOR ANYTHING RESULTING FROM THE OPERATION OF YOUR CONCESSION(S).**

ADDITIONAL INFORMATION:

- All vendors are subject to inspection by Anchorage Fire Department.
- Vendors who use tents either as store fronts or cooking areas:
 - Smoking is prohibited in tents. No smoking signs shall be placed in an obvious spot. (IFC 2404.6 / IFC Section 310)
 - Fire extinguishers are required in each tent and must have a current inspection tag (per IFC 906). Minimum size of 2A10BC extinguisher required.
 - Propane Heaters or other devices emitting flame, fire, or heat are not permitted to be used in or stored in the tents. (IFC 2404.7)
 - Any generators being used must be separated by a minimum of 20 feet and be isolated from contact with the public by some mean. (IFC 2404.19)
 - Additional fuel for the generators shall not be stored inside the tent and must be stored no less than 50 feet away. (IFC 2404.17.3)

****All food concessionaires are required to have a Health Permit by inspection from the Municipal Department of Health and Human Services, Division of Environmental Health. Please submit a copy of the health permit with your registration/application.**

****All vendors, regardless of what they are selling, are subject to inspection by the fire marshal. Greater Anchorage Incorporated is not responsible for any fines incurred and is not responsible should the fire marshal require or demand you cease operations.**

**Fur Rondy Headquarters ~ 400 D Street, Suite 100 ~ Anchorage ~ Alaska ~ 99501
(907) 274-1177, FAX: 277-2199
E-mail: OPS@furrondy.net or John@furrondy.net**

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RONDY HEADQUARTERS
 400 D Street, Suite 110, Anchorage, Alaska 99501
 (907)274-1177 • Fax (907)277-2199 ORDER ONLINE at www.furrondy.net

[STOP IN AND VISIT OUR EXPANDED RETAIL LOCATION INCLUDING
 THE "DOG MUSHING HALL OF FAME"](#)

| OFFICIAL 2017 FUR RENDEZVOUS MERCHANDISE PREORDER FORM | | |
|---|-------------------------|------|
| NAME: | PHONE #: | |
| ADDRESS: | | |
| CITY: | STATE: | ZIP: |
| EMAIL: _____ Stay in the loop - opt in to receive emails from Rondy! _____ YES, OF COURSE!! ___no thanks | | |
| CHECK NUMBER: | AMOUNT: | |
| VISA/MC Number: | | |
| Security Code (last 3 digits on back of card): | Expiration Date: | |

| ITEM | PRICE | QUANTITY | TOTAL |
|---|--|--------------------|-------|
| COLLECTOR PIN - COLOR | 8.00 | | |
| COLLECTOR PIN - PEWTER | 10.00 | | |
| BOOSTER BUTTON | 2.00 | | |
| BELT BUCKLE - COLOR | 20.00 | | |
| BELT BUCKLE - PEWTER | 22.00 | | |
| TIE TAC | 8.00 | | |
| SPOON | 8.00 | | |
| CHARM | 8.00 | | |
| BOLO TIE | 12.00 | | |
| CHRISTMAS ORNAMENT | 10.00 | | |
| Other (Items & prices available at rondy-shop.myshopify.com) | | | |
| SPECIAL EDITION PINS - LIMITED QUANTITIES AVAILABLE GOLD & SILVER PIN | 26.00 | | |
| SPECIAL EDITION PINS - LIMITED QUANTITIES AVAILABLE MOOSE ANTLER PIN | 26.00 | | |
| SPECIAL EDITION PINS - LIMITED QUANTITIES AVAILABLE WOODEN PIN | 20.00 | | |
| NUMBERED COLLECTOR PIN If you <u>have</u> a NUMBERED COLLECTOR PIN , please list the number(s) in the QUANTITY Box. If you <u>would like</u> a numbered pin, please contact the shop to purchase a registered number <u>before</u> you order. | 9.00 | | |
| | SUBTOTAL | | |
| SUPPORT RONDY ALL YEAR!! BECOME AN OFFICIAL MEMBER! | MEMBERS DEDUCT 10% OFF MERCHANDISE | | |
| SEE BACK OF THIS FORM FOR DETAILS AND ENTER YOUR LEVEL HERE | | | |
| Postage & Handling Add only if you want your merchandise mailed. (Pins will be mailed out approximately 12/01/2016) | | Postage & Handling | 8.00 |
| | | Total Order | |

MERCHANDISE WILL BE AVAILABLE FOR PICK UP AFTER NOVEMBER 28, 2016 AT RONDY HEADQUARTERS, 400 D STREET, SUITE 110 - CORNER OF 4TH & D STREET, RIGHT BY THE SLED DOG STATUE